

Ref No : SAMZ/ZOPC/2025-26/24

Date.06.09.2025

[Note to Zonal Office Premise Committee.]

Sub : Publication of Notice for requirement of premises for shifting of " Rajgangpur & Kesinga Branch".


Head Office, General Administration Dept. vide letter no : HO/GAD/2025-26/1744-45 dated 01.09.2025 has approved to shift the following Branches .

Sl No	Name of the Branch	Location
1	Rajgangpur Main Branch	Rajgangpur Town
2	Kesinga	Kesinga Town

The above areas are coming under Semi-Urban Area (space requirement 800-1000), where expected rent may more than Rs 30,000/- per month. As per premises policy we have to publish advertisement as per draft vide Annexure-1 (B) for inviting offers, advertisement should be published in minimum three leading daily news paper i.e English, Odia & Hindi. The details notice is to be given in Bank's web site as per Annexure-2(B) in terms of Central Vigilance Commission's guidelines. We recommend to publish the advertisement in the following news papers to the respective locations by the advertisement agency, Display Line .

1. The Sambad (Odia)
2. The Samaj (Odia)
3. The Indian Express (English)
4. Nawbharat or any other daily news paper as per local reputation (Hindi)

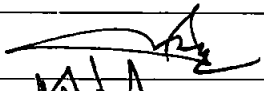
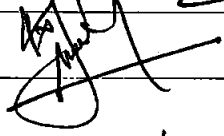
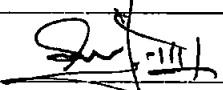

Recommendation: We recommend to publish the advertisement/s as per draft vide Annexure-1 (B) for inviting offers, advertisement should be released in three leading newspaper as per the details given above. The publication for " **Kesinga Branch** " to be done after completion of Lease Renewal of the Branch with the existing premises owner.

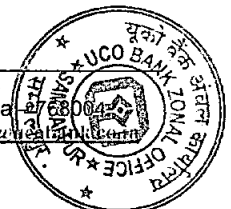

Asst. Manager (GAD)


Sr Manager (GAD)


Chief Manager

Approval: In view of the above and as per recommendation of departments, the committee approves publication of advertisement for requirement of premises in the above mentioned location.

Name and Dept. of members of Zonal Office Premises Committee		Signature
Gourab Chatterjee (DGM & Zonal Manager)	Approved/ Not Approved	
Sunil Patra (AGM & Dy. Zonal Head)	Approved/ Not Approved	
Punit Francis Turkey Chief Manager	Approved/ Not Approved	
Sushil Kumar Pradhan (Sr. Manager (INSP))	Approved/ Not Approved	
Soumitra Das (Sr. Manager Security)	Approved/ Not Approved	
Jahid Mohammad (Sr Manager(GAD & FIN))	Approved/ Not Approved	



Annexure – 1(B)

Date : 06-09-2025



UCO Bank
Zonal Office, Sambalpur

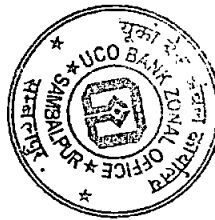
PREMISES REQUIRED

Bank desires to take premises on rent having **900 to 1000 sq ft** of carpet area preferably on Ground Floor. The premises is required in the following location for opening of our branch & ATM.

Sl No	Name of the Branch	Location
1	Rajgangpur Main Branch	Rajgangpur town

The details may be collected from UCO Bank, Zonal office Sambalpur or can be down loaded from our Bank's web Site ([http:// www.uco.bank.in](http://www.uco.bank.in)) The last date of submission of application/offer letter in sealed cover on prescribed format at "Zonal Office,Sambalpur,GAD Dept" is **26-09-2025 (4.30 pm)**


Dy. Zonal Head



Annexure – 1(A)

Date: 06-09-2025



UCO Bank
Zonal Office, Sambalpur

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